



List of topics - theory test for taxi service operator's licence

June 2023

Profession/market access and road traffic

Topic 001 The Professional Transport Act:

<p>The Professional Transport Act and subordinate regulations: This is about how the authorities regulate the taxi industry, including what requirements the Professional Transport Act and regulations impose on actual taxi operation.</p> <p>Act on Professional Transport by Motor Vehicle and Vessel (Professional Transport Act) - Lovdata (Norwegian only)</p> <p>Regulations relating to professional transport by motor vehicle and vessel (Professional Transport Regulations) - Lovdata (Norwegian only)</p>	<p>The candidate should know</p> <ul style="list-style-type: none">- about different operator's licence types and transport rights- when exclusive rights may be introduced for an area- what requirements must be met before an operator's licence can be acquired- what requirements apply to the holder of an operator's licence- what requirements apply to the vehicle to be used commercially
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Topic 002 The Road Traffic Act:

<p>The Road Traffic Act This is about knowledge required from the manager of a transport company, for managers and employees to comply with relevant rules in the Road Traffic Act and subordinate regulations.</p> <p>Road Traffic Act - Lovdata (Norwegian only)</p>	<p>The candidate should know the rules and regulations relating to</p> <ul style="list-style-type: none">- compulsory abstinence from alcohol etc.- responsibility for the vehicle's condition etc:- registration of vehicles- taxis specifically- the use of backup taxis
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Employer's responsibility

Topic 003 The Working Environment Act and the Holidays Act:

<p>The Working Environment Act and the Holidays Act This is about knowledge of the main parts of the Working Environment Act, including the provisions of the Holidays Act.</p> <p>Act relating to the working environment, working hours and employment protection, etc. (Working Environment Act) - Lovdata Act relating to Holidays (Holidays Act)</p>	<p>The candidate should know</p> <ul style="list-style-type: none">- the purpose of the Working Environment Act- the requirements applying to the contents of an employment contract- the requirements applying to dismissal and summary discharge- the rules on working hours and breaks- the rules on holidays- the rules on holiday pay
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<p>Employee training</p> <p>This is about how training affects the employee's competence in the fields of driving behaviour, traffic safety, service and customer care.</p> <p>Regulations on requirements relating to taximeters - Lovdata (Norwegian only)</p> <p>Commission Notice on well-functioning and sustainable local passenger transport-on-demand (taxis and PHV) – EUR-Lex.europa.eu</p>	<p>The candidate should know</p> <ul style="list-style-type: none">- how to use taximeters, payment terminals, GPS (Approved taximeter - Norwegian Metrology Service)- what is meant by good driving behaviour- what the concepts of ethics and morals entail- how he/she can help employees provide good service to different customer groups in line with their needs and wishes. Especially children and elderly people, as well as people without smartphones, people who cannot read or write, people without credit cards and people with disabilities.- mandatory vehicle tests- the requirement for a PCV (passenger carrying vehicle) licence, Chapter 7a of the Professional Transport Act
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Topic 005 Internal control:

<p>Internal control</p> <p>This is about requirements for documentation of the systematic HSE (aka HES) work the enterprise must perform</p> <p>Regulations relating to Systematic Health, Environment and Safety Activities in Enterprises (Internal Control Regulations) - Lovdata</p>	<p>The candidate should know</p> <ul style="list-style-type: none">- the provisions of the Internal Control Regulations (Health, Environment and Safety Regulations)
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Start-up and administration of taxi operations

Topic 006 Forms of organisation

<p>Forms of organisation</p> <p>This is about knowledge of different organisational forms, the requirements applying to the establishment of different enterprises, and how to register the enterprise.</p> <p>Act relating to the registration of business enterprises (Business Enterprise Registration Act) - Lovdata (Norwegian only)</p> <p>Act concerning unlimited liability partnerships and limited partnerships (The Partnerships Act) - Lovdata (Norwegian only)</p>	<p>The candidate should know</p> <ul style="list-style-type: none">- about different organisational forms such as sole proprietorships, limited companies, unlimited liability partnerships, cooperatives and the Norwegian branch of foreign enterprises- the requirements for registration in public registers
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Topic 007 Financial understanding:

<p>Financial understanding</p> <p>This is about having the necessary basic understanding of financial management of an enterprise. Basic knowledge will be needed also to purchase services related to financial management and accounting services.</p> <p>The Bookkeeping Act - Lovdata (Norwegian only)</p> <p>Act relating to annual accounts etc. (Accounting Act) - Lovdata (Norwegian only)</p>	<p>The candidate should have knowledge about</p> <ul style="list-style-type: none">- revenues and expenses- accounting- investments- financing- budgeting and calculation
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Topic 008 Rules on information about rates and maximum fares for taxis:

<p>Rules on information about rates and maximum fares for taxis</p> <p>This includes knowledge of how prices in the market are determined, what rates apply and what the requirements are regarding information to passengers about rates and maximum fares.</p> <p>Regulations relating to rates and maximum fares for licensed taxi transport by motor vehicle - Lovdata (Norwegian only)</p>	<p>The candidate should have knowledge about</p> <ul style="list-style-type: none">- the Regulations relating to rates and maximum fares for licensed taxi transport by motor vehicle
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Topic 009 Logging of taxi rides:

<p>Logging of taxi rides</p> <p>This is about the licence holder's need to know the requirements and exceptions applying to the logging of taxi rides under the Professional Transport Act.</p>	<p>The candidate should have knowledge about</p> <ul style="list-style-type: none">- <i>Section 9 of the Professional Transport Act</i>- <i>Section 48 d) of the Professional Transport Regulations</i>
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Taxes

Topic 010 Taxes:

<p>Income tax</p> <p>This is about why and how the authorities collect tax, and what obligations an employer has in connection with tax deductions from employees.</p> <p>Income Tax Act - Lovdata (Norwegian only)</p>	<p>The candidate should know</p> <ul style="list-style-type: none">- the meaning of the terms advance tax deduction, advance tax payment and tax collection in arrears- the obligations of an employer when it comes to tax deduction from payment to employees- bookkeeping rules for taxi services
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Other taxes (government dues)

This is about why and how the authorities collect taxes and excise duties, including tax on buying and selling (value added tax - VAT), and how taxes/duties are used to affect the choices people make based on taxes.

[Act related to Value Added Tax Act \(VAT Act\) - Lovdata \(Norwegian only\)](#)

The candidate should know

- the basic rules for value added tax (VAT)
- employer's national insurance contributions (differentiated)
- the government's obligation to collect taxes
- climate mitigation through taxes